



## SSFSN Minutes

**October 4, 2017, 9:30-11:30AM**

**Thurston Regional Planning Council - 2424 Heritage Ct SW Suite A, Olympia, WA 98502**

**Officers Present:** Aslan Meade, Thurston EDC & Co-Chair; Katie Rains, GRuB & Co-Chair; Alyssa Auvinen, WA DOH & Treasurer; Cathy Visser, Senior Services, Secretary & TABC Food Hub Rep; and Lesley Price, TC PHSS & Website Coordinator.

**Other Members Present:** Jamie Milletary, TCFB; Tracy Smacairz, Heritage Meats & Puget Sound Processing; Karen Parkhurst, TRPC; Mayra Pena, TABC; Lisa Smith, Enterprise for Equity; Jenni Crain, Slow Food; Sarah Robertson, TEDC Intern; Stephen Bramwell, WSU; Tara Witten, WSU SNAP-Ed; Celeste Wade, South of the Sound Farmland Trust; Marilyn Sitaker, TESC; Nora White, Thurston Conservation District; Whitney Trotta, FSS; Chloe Knox, Food Summit Volunteer; and Liz Davis, Thurston Thrives.

**1) Introductions/Announcements** –Katie shared additional marketing materials for the Food Summit and encouraged a push for registration. Other attendees provided brief updates about their work & upcoming events. During the meeting, attendees can write upcoming events on the sign-in sheet. People are encouraged to email fliers & more information to the group email list. Announcements can also be emailed to Lesley Price at [PriceL@co.thurston.wa.us](mailto:PriceL@co.thurston.wa.us)

### **2) Standing Working Issue Team (WIT) Reports**

- **Fundraising** – Alyssa reported that we have raised \$31,200 including in-kind and cash sponsorship.
- **Leadership/Housekeeping**
  - Minutes – September minutes were approved.
  - Leadership Succession Planning – Reminder that Aslan, Katie, and Alyssa all plan to step down at the end of the year. New chairperson or co-chairs and treasurer needed. Mayra, Karen, and Stephen volunteered to help email and reach out to people and then bring nominees forward in November
  - Strategy Map Update Needed for 2018 – November Agenda item.
- **Legislative**
  - Karen stated that federal cuts are looming for many programs and that the WA State legislature is struggling to move forward at this point. She encouraged those who can do so, to lobby to support issues like funding for I5 repair and to email her about local food issues and the needs of the community.

### **3) Food Summit Planning**

- **Friday Night Overview** –

- Food & Beverage Vendors – Lisa handed out a draft list of vendors who have submitted applications and those who have not. She asked us to review the list and help recruit more vendors, especially savory food vendors.
- Music & Program – Oly Mountain Boys confirmed for music. Tentative schedule reviewed.
- Registration Numbers – Friday -17 registrants for tasting salon at this time. Saturday – 12 registered. Please register yourself if you haven't and reach and make personal asks to everyone you know.
- **Saturday Overview**
  - Draft Agenda - Katie handed out a draft agenda for Friday and Saturday to review.
  - Meal Plan – Cathy reviewed the menu and she will send it to Lesley to be forwarded to members to use as a marketing tool. A discussion ensued about china vs. compostable service ware.
  - Sessions – 18 currently confirmed varying from cooking demonstrations and gardening to farming. This fills the schedule and Katie suggested that we close session registration with this list. Sarah will summarize workshops and then she'll send the document to Lesley. Lesley will link it on our website and send it to members so we can be use the information as we do outreach to potential food summit registrants.
  - Delegations – Current deadline is October 6<sup>th</sup>. 13 organizations have confirmed that they will send 5 people each. 20 other organizations are working on recruiting delegates. Katie reviewed current delegate leads and confirmed attendees. The new deadline is Thursday, October 12<sup>th</sup>. This is the date to provide a head count for food to SPSCC. Cathy and Katie to work together to try registering delegates online using a code. Name, phone number, and email of delegates is helpful. At minimum, names are necessary.
- **Call for Support – Sub WIT teams**
  - Saturday Childcare Coordination –We need to know the number of kids attending and the age of their kids so we can coordinate child care. Funding is earmarked for child care. **Lisa is looking into use of the child care facility, although it is a long way from the building. Tara will help coordinate child care with Lisa.**
  - Waste Management – If we don't use glass ware and real silverware, we will need people to help sort and manage compostable service ware. Katie stated that GRuB will need to know by Wednesday, October 11<sup>th</sup> if we wish for them to order compostable service ware.
  - Registration Outreach – encourage folks to register by 10/13/17.
- **Messaging & Outreach** – tabled for Friday planning meetings at GRuB.
- **Upcoming Meeting(s) & Agenda Items:**
  - ❖ ALL FRIDAYS in October 2017 9-11AM – Food Summit WIT Meeting @ GRuB
  - ❖ October 20th & 21st – FOOD SUMMIT @ SPSCC

❖ November 1st, 2017 9:30-11:30AM – SSFSN Meeting @ TRPC

**Adjourn 11:30AM**

**Next Steps:**

- ✓ SSFSN Chair/Co-Chair and Treasurer recruiting team: Mayra, Karen, and Stephen volunteered to help email and reach out to people and then bring nominees forward in November.
- ✓ Sarah will summarize workshops and then she'll send the document to Lesley. Lesley will link it on our website and send it to members so we can be use the information as we do outreach to potential food summit registrants.
- ✓ Lisa is looking into use of the child care facility, although it is a long way from the building. Tara will help coordinate child care with Lisa.